

ARCADIA STAFF

Camp Arcadia 2012 Prerequisites

All Counselor Staff

- ❖ Applicants must be at least 19 years old by June 1, 2012 and preferably have completed one year of college.
- ❖ Demonstrate strong skills and experience in at least one activity
- ❖ Experience with working and/or teaching children
- ❖ A desire to live and work with children ages 7-17.
- ❖ Comfortable living and working in a rural and rustic setting
- ❖ Clean background check
- ❖ Certification required for certain positions. Please check the job descriptions for specific requirements. Camp Arcadia will pay half the cost of training.
- ❖ Female staff typically live in a lodge with campers

Trip Staff (additional pre-requisites)

- ❖ Must be at least 21 years old by June 1, 2012
- ❖ Have a clean driving record and at least 3 years of driving experience.

Head of Department (additional pre-requisites)

- ❖ Must be at least 21 years old
- ❖ Must have demonstrated leadership or management experience

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Periods of Employment (Definitions of time periods and responsibilities)

Early Crew (June 6 – June 9): Some counselors may be hired for early crew. In early June, staff members begin to arrive to open camp. The responsibilities of early crew are generally physical and may include setting up facilities, dock set-up, cleaning living spaces, painting, brush removal, moving equipment and any other task that is necessary to open Camp. There are no campers at Camp during this time.

Pre- Camp Training (June 5 – June 10): Certain positions require pre-camp training and staff members are expected to attend clinics and certifications based on their position at Camp. Please check the specific job descriptions for requirements of the position.

Camp Season (June 21 – August 11): All counselor staff work during the Camp season which runs for seven weeks although campers come for various amounts of time ranging from one week to seven weeks. Campers leave on August 8.

Week at Arcadia (August 12- August 18): Some staff members will be hired for this week. Campers are grades 1 - 8. It is an introduction to Arcadia for them. Staff may change lodges or roles during Week at Arcadia.

Family Camp (August 18 – August 25): Some staff members will be hired to work at Family Camp at time when families come and spend a week at Arcadia. Children live with their parents during Family Camp but counselors may be required to teach activities, babysit or perform other functions to facilitate Family Camp. Counselor lodges and roles may change during this week.

Closing Crew (August 25 – August 30): Following Family Camp some staff members will be hired to close down Arcadia for the winter. The responsibilities during closing crew are generally physical and may include closing down facilities, moving equipment, grounds work, painting, dock removal and any additional task required to close down Camp.