



Job Description: Sailing Instructor

Prerequisites

- Age requirement 21+
- Completed at least one year of college
- Certifications: LGT, CPR and First Aid
- Ability to commit to contract dates to be determined but will include Orientation and the Camp Season
- Contract dates may also include Week at Arcadia, Family Camp, Early Crew and Closing Work Crew.
- Experience and skilled in small craft sailing (i.e. Hobies and Lasers)

Job Description

Sailing Instructor

- Responsible for teaching Sailing lessons to campers aged 7 -17 and cubs 3-6
- Responsible for teaching according to Camp Arcadia's activity levels (see attached)
- Teaching 4 one hour activity periods per day
- Work directly with the Head of Sailing and two additional sailing staff members
- Responsible for care and maintenance on boats
- Assist with Regattas

Lodge Counselor (female)

- Live in a lodge with campers and a co-counselor (Lodges sleep between 4-15 campers, depending on age group)
- Placement with age group occurs during Staff Orientation
- Lodge Counselors work directly with a Unit Coordinator
- Creating a warm "homey" living environment and atmosphere where campers feel safe and happy
- Participate in cabin and unit activities during the camp season
- Work as part of a Unit (age group) to ensure all the campers have an enjoyable summer.
- Attend and participate in weekly Unit meetings



Non Lodge Counselor (male)

- Assigned to a lodge or age group but lives in a different cabin
- Participate in unit (age group) activities such as Unit Evenings, Fabulous Fun Afternoons, etc.
- Communicate with and support lodge counselors
- Responsible for physical duties around camp (i.e. Loading canoes, moving trunks, clearing areas, working on docks, etc.)
- Organize, plan and run evening program
- Work in the office answering phones (Office Duty)
- Complete night patrol rounds twice per week.

STAFF TRAINING:

Staff training is ongoing throughout the summer at Arcadia. All Counselors will:

- Attend Staff Orientation to become familiar with the Camp culture, develop teaching strategies set – up your activity and learn about lodge living.
- Attend weekly Department meetings and Unit Meetings share information and utilize this information
- Meet on a regular basis with your Department Head and Unit Coordinator to review performance and assess successes and failures.

COMPENSATION PACKAGE:

Our compensation package is based on education, experience and length of contract. It includes:

- Cash salary for the number of weeks you are contracted
- Travel allowance (non-taxable) provided at the end of your contract
- Room and Board for the duration of your contract